

## **Part II – TRT meeting/ discussion of administrative and organizational issues.**

Administrative Questions: Discussion among all members, led by Michelle McClure

### **Topic 1: Open vs. Closed Meetings.**

**Consensus:** Meetings should be open to the public. As a general rule, opportunities for public input will be provided at the end of the monthly TRT meetings. However, most TRT meetings are expected to be work sessions with relatively few non-members in attendance. In many cases those attendees may be able to contribute positively to TRT discussions. Therefore the general rule will not be enforced unless the members come to a consensus during the meeting that the attendees are slowing progress.

### **Topic 2: Note taking**

**Consensus:** Meeting notes should be taken by a non-member administrator (Henry Carson) and should include the topic of discussion with key questions, a summary of the discussion, and the decisions reached including justification and any assignments. To the extent practicable, the TRT should try to summarize key points during the meetings on white boards, etc. The notes will be posted on an internal website for review for one week, with an e-mail sent out as a reminder. After this the notes will be finalized, barring any major objections, and posted publicly.

### **Topic 3: Locations and Dates of Meetings**

**Consensus:** Meetings will rotate between cities of easiest access for all members, namely Seattle, Portland, Boise and Tri-Cities, with occasional sites elsewhere depending on the meeting's focus. The team will meet approximately once a month, tentatively on the first Tuesday of the month. The next meeting will be in Seattle on November 6<sup>th</sup>, to facilitate a briefing by members of already established TRT's. Further meetings are tentatively scheduled for December 4<sup>th</sup>, in Boise, and January 8<sup>th</sup>, 2002, in the Tri-cities.

### **Topic 4: Meeting rules/Decision-making process**

**Consensus:** Consensus is not necessarily needed. Where there are apparent conflicting views on a topic, the TRT will rigorously review the basis for the alternative opinions. If disagreements remain the TRT may generate, if appropriate, majority and minority opinions including documentation and scientific evidence for each perspective.

### **Topic 5: Formation of workgroups**

**Preface:** Review of structure used by other TRT's, and new alternatives

**Debate:** 2 major alternatives:

- a) Dividing “vertically” into groups to work on population ID's (task 1) Viability goals (task 2) and habitat (task 5, started according to proposed schedule).
- b) Dividing “horizontally” to investigate trends/abundance, diversity, and spatial structure/habitat and then having each group contribute to the completion of the tasks.

**Consensus:** Work as one group on task 1, the population ID's, due to its fundamental importance to all other tasks, and subdivide later as necessary.

**Topic 6:** Assignments for next meeting

**Goals:** - Collection of data and databases relevant and available.

- Collection of previous attempts to delineate Upper Columbia populations

**Assignments:** Members will divide up and review individually a number of known documents on population structure and will summarize each document's:

- Type of information in the categories of abundance, genetics, habitat, and historical populations.
- Definition of population used
- Rationale
- Portion of area addressed
- Species addressed

Members agreed to include data for non-listed ESUs

Document, with authors if known (TRT Member responsible)

1. Upper Columbia River Steelhead and Spring Chinook biological requirements Committee. 2001. Upper Columbia River Steelhead and Spring Chinook biological requirements, Final report, March 2001 NMFS-NWFSC (Cooney)
2. Bevan, Donald, and six others. 1994. Snake River Salmon Recovery Team: Final Recommendations to the National Marine Fisheries Service. National Marine Fisheries Service, Seattle, Washington. (Bjornn)
3. Chilcote, M. W. In Prep. Conservation of steelhead populations in Oregon. Oregon Department of Fish and Wildlife, Portland. (Carmichael)
4. Northwest Power Planning Council. 2001. Draft Oregon Sub-basin Summaries (Various). Prepared for the Northwest Power Planning Council (Carmichael)
5. Northwest Power Planning Council. 2001. Draft Idaho Sub-basin Summaries (Various). Prepared for the Northwest Power Planning Council (Hassemer)
6. Kostow K. (1995) Biennial report on the status of wild fish in Oregon. Oregon Department of Fish and Wildlife, Portland (Spruell)
7. Biological Requirements Work Group. 1994. Analytical methods for determining requirements of listed Snake River salmon relative to survival and recovery. Progress Report of the Biological Requirements Work Group. October 13, 1994. IDFG et al. v. NMFS et al. (Petrosky)
8. Waples, R.S., O.W. Johnson, P.B. Aebersold, C.K. Shiflett, D.M. VanDoornik, D.J. Teel and A.E. Cook. 1993. A genetic monitoring and evaluation program for supplemented populations of salmon and steelhead in the Snake River basin. Annual Report 1992. CZES Division, NFSC HMFS, Seattle, WA. Prepared for: U.S.D.E. Bonneville Power Administration. Div. Fish and Wildlife Proj. #89-096 Contract Number DE-AI79-89BP00911. (Utter)
9. Chapman, D., and ten others. 1991. Status of Snake River chinook salmon. For Pacific Northwest Utilities Conference Committee by Don Chapman Consultants, Inc., Boise, Idaho. (Bjornn)

10. Washington Departments of Fisheries and Wildlife. 1993. 1992 Washington State Salmon and Steelhead Stock Inventory. Olympia, WA. 580 p.(Cooney and McClure)
11. Idaho Fish and Game Steelhead, in progress (Hassemer)
12. Busby, P.J., T.C. Wainwright, G.J. Bryant, L. Lierheimer, R.S. Waples, F.W. Waknitz, and I.V. Lagomarsino. 1996. Status review of west coast steelhead from Washington, Idaho, Oregon, and California. U.S. Dep. Commer., NOAA Tech. Memo. NMFS-NWFSC-27, 261 p. (McClure)
13. Myers, J.M., R.G. Kope, G.J. Braynt, D. Teel, L.J. Lierheirmer, T.C. Wainwright, W.S. Grant, F.W. Waknitz, K. Neely, S.T. Lindley, and R.S. Waples. 1998. Status review of chinook salmon from Washington, Idaho, regon, and California. U.S. Dept. Commer., NOAA Tech. Memo. NMFS-NWFSC-35, 443 p. (Utter)
14. Washington Steelhead, Studerberg, Schreck (McClure)

Additional unassigned documents:

Pre-dam reports by the BPA (Howell et al) and Fulton

**TASK: Members will send Henry Carson a full reference to the document reviewed immediately, and send Michelle McClure the completed summaries by the 26<sup>th</sup> of October.**

Adjourn